 

Terms of Reference: Review and update the Accelerated Action on Health of Adolescents (AA-HA) Implementation Plan and Development of 2025 Adolescent Health Annual Work Plan

| TERMS OF REFERENCE | |
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| Background: | The kingdom of Lesotho is committed to creating a brighter future for its adolescents and young people. This is demonstrated by its legal and policy environment that commits to empowering youth and promoting their health and well being. The government has also been intentional in aligning itself with progressive global and regional commitments aimed at championing the health and well being of young people.  In 2013, the Kingdom of Lesotho was part of the 20 countries in East and Southern Africa that endorsed a regional ministerial commitment to advance the health and wellbeing of adolescents and young people. Furthermore, the government aligned itself with the 2017 UN initiative on Accelerated Action for the health of Adolescents (AA- HA).  In 2022, the government of Lesotho, under the leadership of the Ministry of Health developed an implementation plan to domesticate the AA-HA. The plan was to be a common reference point for the delivery of health and well being of young people. The plan was informed by the national landscape and the global guidance from AA-HA and also informed by the renewed ESA Ministerial Commitment on education, health and wellbeing of adolescents (2022-2030).  Since the national implementation plan was concluded, there has been a number of developments that require to be reflected upon. First, the adolescent landscape has been evolving. Second, global leadership has also been shifting. For instance, in 2023 the global revision of the guidance on AA-HA necessitates national reflection on how best to integrate the latest thinking. It is against this background that UNFPA is seeking a consultant to review progress in implementation of the 2022 national plan and also to draft a 2025 national work plan. |
| Purpose: | The purpose of this consultancy is two fold. First, to review the implementation of the Lesotho Accelerated Action on Health of Adolescents 2021 Plan. Second, to develop a revised implementation plan and a detailed annual work plan for 2025. |
| Scope of work:  (Description of services, activities, or outputs) | Scope of Work  The consultant will be expected to undertake a number of interrelated activities. First, to   1. **Develop an inception report**. This will be limited to 15 pages excluding annexures. The report will cover the following:    1. The state of adolescent health and well in the country.    2. Key implements of the AA-HA national plan    3. Literature review on national and global changes that necessitates new thinking    4. Methodology for for reviewing the the implementation Plan    5. Tools for collecting data. 2. **Develop a response analysis and lessons learnt**   The consultant will develop a report not exceeding 25 pages to clearly demonstrate how the AA-HA Plan has been implemented by different stakeholders and also to articulate lessons learnt.  The section on the review will address among others things the following:   1. Progress in implementation 2. How well has the coordination been? 3. How relevant and effective were the interventions 4. Are the roles of different players clearly articulated 5. How aligned were the resources to the plan's priorities? 6. Are progress indicators spelt out   The section on lessons learnt will cover the following among other issues:   1. what have we done well in implementing the plan 2. what could we do better 3. what are the emerging issues to consider going forward   **3. Develop a revised implementation plan and detailed 2025 annual plan.** The revised plan will draw from both lessons learnt and emerging issues including the revised global guideline on AA-HA. It will also address critical issues such as coordination, role responsibilities of different stakeholders, resources required and indicators for progress.  The detailed annual plan will reflect clear milestones per quarter, budget, indicators and division of labor among various models using RACI Model or similar model.  4. Validation: the consultant will facilitate a national validation workshop for all the key products and submit revised versions |
| Duration and working schedule: | This consultancy will require 40 persons days over a period of 3 months. September to November 2024 |
| Place where services are to be delivered: | * Ministry of Health * UNFPA Office, Maseru, Lesotho |
| Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.): | The consultant will deliver work electronically as per the schedule):   | Deliverable | Time Frame | | --- | --- | | Inception report and data collection tools | 28 September 2024 (5 days) 10% | | Draft review and lessons learnt | 26 October 2024 (15 days) 40% | | Draft revised plan and detailed annual plan pl | November 2024  (8 days) 15% | | Validation workshop | 15 November 2024 (5 days) 10 % | | Final products: Inception Report, Response analysis and lessons learnt and final revised plan and detailed annual plan | 15 December 2024 ( 7 days) 25% | |
| Monitoring and progress control, including reporting requirements, periodicity format and deadline: | The consultant will be required to provide bi-weekly progress updates through one-on-one meetings, e-mails or telephonically to the Ministry of Health Adolescent Program Manage UNFPA |
| Supervisory arrangements: | The consultant will be answerable to The UNFPA Representative, closely liaise with UNFPA National Programme Analyst BCC Adolescent and Youth, and  The Ministry of Health Adolescent Health Manager. This consultancy will technically be reviewed by the Adolescent Health Technical Working Team constituted by the MOH, MoET, and UN. |
| Expected travel: | The consultant is expected to undertake travel to Lesotho for consultations and meetings as necessary. |
| Required expertise, qualifications, and competencies, including language requirements: | The consultancy is seeking a local consultant with the following:   1. Education:    * Masters degree in public health, health planning, social sciences, or a related field.  * Experience:   + At least 5 years of demonstrated experience in the development, implementation, and evaluation of health programs, preferably with a focus on adolescent health or sexual and reproductive health.   + Proven track record in conducting program reviews and developing strategic plans.   + Experience in working with government agencies, NGOs, and other stakeholders in the health sector.   + Familiarity with the Lesotho health system and context is highly desirable. * Skills and Competencies:   + Strong analytical and problem-solving skills.   + Excellent communication and interpersonal skills, including the ability to facilitate consultations and build consensus among diverse stakeholders.   + Proven ability to write clear, concise, and compelling reports.   + Fluency in English and Sesotho (oral and written) is highly desirable. |
| Inputs / services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable: | * The Adolescent Health task team will provide technical guidance to the review process * The consultant should provide his/her own work space, equipment and internet. UNFPA/MoH will provide office space and transport |
| Other relevant information or special conditions, if any: |  |
| Signature of Requesting Officer in Hiring Office:  Date: | |

Procedures for Submission

Interested local consultants should submit (by mail) their CV to mmathe@unfpa.org

by the 16 September 2024

For Further information visit UNFPA on <http://lesotho.unfpa.org>